
STRATEGIC WEB ACTION TEAM

Agenda for 9/18/19

AGENDA ITEMS:

1. Welcome and introductions
 - a. 20 in attendance
 - b. Be sure the projector is on HDMI 3
2. Follow-up items
 - a. Meetings with area developers – setting priorities
3. Sites to review – open to group
4. Project Updates
 - a. New CV upload option in Profiles
 - i. This is up to individuals to keep updated at this time
 - ii. Who do we send people to for updates and issues
 1. Send to Charlene Mills
 - iii. How to list/unlist student employees and adjunct faculty
 1. If there are people who shouldn't be showing you must work with HR to get them removed.
 2. Looking into how to let department heads show students or not.
 - iv. The preferred name
 1. Does it change your name across campus?
 - a. Need to look into this again to be sure.
5. Components, Elements Library, and Helper Classes – Mallory
 - a. Rollout to Web Community September 27th
 - i. www.uvu.edu/elements
 - ii. New feature of OU Campus- components
 - iii. At Web Community Meeting we will show how to use this library in more detail
 - iv. You can mix & match any of these elements and get your site up faster
 - v. If you see something you like, or want something added please send us feedback (websupport@uvu.edu)

6. Error Free Campus - Shari
 - a. Rolled out from University Relations
 - b. Text, logos, print, signs, etc.
 - i. Branding meeting
 1. CS206B Monday Oct. 7 @ 10 am
 - c. Have been asked to have every college/division produce 3 names of people from your department to be a part of this committee
 - d. If you see any error on any site please reach out to the contact on the site and let them know so they can fix it themselves
 - e. Pros/cons to forced check on publishing sites
 - i. Names
 - ii. Foreign languages
 - iii. Acronyms
 1. Internal
 2. URLs
 3. Room locations
 4. Building codes
 - iv. Technical words
 - v. Company names, branded names, third party names etc.
 - vi. Not checking grammar
 1. Reach out about types of systems are in place/coming for grammar
 2. Grammarly?
 - vii. Creating a slower process to be able to publish
 1. Will this cause more issues?
 2. How is this being addressed?
 - f. Please put out to your areas/people to ask them to check PDFs and forms to start.

Next Meeting: October 16th 1:30-3pm in SC105B