Month	Date(s) of the Event	Name of the Event	Event Location	Start Time for Event	End Time for Event	Contact Person	Brief Description of the Event
April	evening	Recognition Banquet	Event space KB	6:00 PM	7:30 PM	Dixie Maughan	Recognition of all awards
April	Daytime	Retirement Reception	Conference room	1:00 PM	3:00 PM	Dixie Maughan	Reception for those retiring
April	2nd Tuesday	WSB Birthdays	Conference room	11:30 AM	2:00 PM	Dixie Maughan	Acknowledge birthdays
August	Week before school starts	Fall Faculty Meeting	SC 213 ab	8:30 AM	4:00 PM	Dixie Maughan	For all faculty
August	beginning of August	Fall Staff Meeting	SC 206 abc	8:30 AM	11:00 AM	Dixie Maughan	For all staff
August	Week before school starts	New Faculty Orientation	Conference room	11:00 AM	2:00 PM	Allison Routt	New faculty & chairs & assoc deans
August	First 3 days of school	Welcome Students	Concourse	8:00 AM	3:00 PM	Dixie Maughan	Admins help with directing students
August	2nd Tuesday	WSB Birthdays	Conference room	11:30 AM	2:00 PM	Dixie Maughan	Acknowledge birthdays
December	1st week	Holiday Social	Off campus	6:00 PM	9:00 PM	Dixie Maughan	Families/Couples - alternating
December	Last week of class	Retirement Reception	Conference room	1:00 PM	3:00 PM	Dixie Maughan	Reception for those retiring
December	2nd Tuesday	WSB Birthdays	Conference room	11:30 AM	2:00 PM	Dixie Maughan	Acknowledge birthdays
February	2nd half of February	Nachos with Norm	Concourse	11:30 AM	1:00 PM	Dixie Maughan	Students, deans, chairs
February	2nd Tuesday	WSB Birthdays	Conference room	11:30 AM	2:00 PM	Dixie Maughan	Acknowledge birthdays
January	Week before school starts	Spring Faculty Meeting	Event space KB	8:30 AM	12:00 PM	Dixie Maughan	For all faculty
January	First 2 days of school	Welcome Students	Concourse	8:00 AM	3:00 PM	Dixie Maughan	Admins help with directing students
January	3rd Tuesday	WSB Birthdays	Conference room	11:30 AM	2:00 PM	Dixie Maughan	Acknowledge birthdays
July	2nd Tuesday	WSB Birthdays	Conference room	11:30 AM	2:00 PM	Dixie Maughan	Acknowledge birthdays
March	Fri Beginning of March	NAB business meeting	Off campus	all day		Meagan Sanders	NAB & deans
March	Thurs Beginning of March	NAB evening activity	Off campus	evening		Meagan Sanders	NAB & deans
May	daytime	Convocation & Reception	Event space KB	after convocation	90 minutes	Dixie Maughan	Open house for graduates and families
November	2nd Tuesday	WSB Birthdays	Conference room	11:30 AM	2:00 PM	Dixie Maughan	Acknowledge birthdays
October	2nd Tuesday	WSB Birthdays	Conference room	11:30 AM	2:00 PM	Dixie Maughan	Acknowledge birthdays
September	Fri Beginning of Sept	NAB business meeting	Off campus	all day		Meagan Sanders	NAB & deans
September	Thurs Beginning of Sept	NAB evening activity	Off campus	evening		Meagan Sanders	NAB & deans
September	2nd half of Sept	Nachos with Norm	Concourse	11:30 AM	1:00 PM	Dixie Maughan	Students, deans, chairs
September	2nd Tuesday	WSB Birthdays	Conference room	11:30 AM	2:00 PM	Dixie Maughan	Acknowledge birthdays