

WITHDRAW

Dropping a Class Before the Deadline

A Concurrent Enrollment student may drop classes themselves in their my.uvu.edu portal until the drop deadline has passed.

The computer will NOT allow you to drop your LAST class. You will need to send an email to <u>concurrent@uvu.edu</u>. In the email, you will need to include your:

- Name
- Birthday
- UVID#
- Name of Course
- Name of Teacher
- Name of High School

Withdraw

If you have missed the drop deadline, you may still withdraw yourself from the course until the withdraw deadline has passed. You will need the registrar's help to complete this process, please follow the above steps for sending an email to <u>concurrent@uvu.edu</u>. Note: The deadlines are different for LI and Face to Face courses.

- Withdraw Ramifications: (regardless of when a "W" is received)
 - W is the final grade for the class on your UVU academic transcript.
 - Your GPA is not affected by receiving a "W" grade.
 - No tuition will be refunded.
 - The "W" will not impact financial aid or scholarship opportunities.
 - You cannot take the same course a second time while you are a CE student.

Petitions

If you missed the withdraw deadline and still need to get out of the class, or if you have extenuating circumstances, you will need to <u>submit a petition</u> to Concurrent Enrolment to have changes made to your UVU transcript.